

## **Bylaws & Nominating Committee Charter**

### Mission

To insure that the nomination process adheres to the Rivershyre Community Association, Inc. Bylaws and to periodically review and propose changes, as deemed necessary, to the Bylaws and to interpret as required by the Association membership.

### Responsibilities

1. Prepare a proposed annual budget and submit same to the Finance Committee prior to each fiscal year.
2. Coordinate and propose changes, as deemed necessary, to the Bylaws.
3. Interpret the Bylaws to the Association membership.
4. Direct and organize the annual process of nominating Board members.
5. Provide committee information to the Social & Welcome Committee for the Community Newsletter on a routine basis.
6. Provide adequate, advanced notice of meetings.
7. Welcome and encourage participation of members (open membership).
8. Conduct any other regular business in accordance with the Bylaws and Covenants, or as directed by the Board.
9. Submit minutes and/or reports of meetings to the Board.

Proposed 10/29/93